

ENTITY NAME: VILLAGE OF MILLERSBURG

BOARD NAME: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 12/27/2021

START TIME: 7:00 P.M.

MEETING LOCATION: COUNCIL CHAMBERS 6 N WASHINGTON ST. MILLERSBURG, OH 44654

CALLED TO ORDER BY: MAYOR, JEFF HUEBNER

RECORD OF PROCEEDINGS

COUNCILMEMBERS ROLL CALL

NAME:		NAME	PRESENT
Polen	Present	Shoemaker	Present
Hoffee	Present	Vaughn	Present
Conn	Present	Hofstetter	Present
MOTION TO EXCUSE:	Administrator Nate Troyer		
MOTION BY:	Polen	MOTION SECONDED BY:	Hoffee
VOTING ROLL CALL:		VOTE:	
Polen	Yes	Shoemaker	Yes
Hoffee	Yes	Vaughn	Yes
Conn	Yes	Hofstetter	Yes
VOTING RESULTS:	YES: 6 NO: 0		

IN ATTENDANCE

NAME:	VISITOR/EMPLOYEE	NAME:	VISITOR/EMPLOYEE
Jeff Huebner	Mayor		
Bob Hines	Solicitor	Matt Shaner	Police Chief
Karen Shaffer	Clerk-Treasurer		
Melissa Patrick	Visitor	Rodney Arnold	Visitor

APPROVAL OF PREVIOUS MINUTES

TYPE OF MEETING:		Regular	
SUSPEND READING OF MINUTES HELD ON:		12/13/2021	
MOTION BY:		Shoemaker	
MOTION SECONDED BY:		Conn	
VOTING ROLL CALL:		VOTE:	
Shoemaker	Yes	Conn	Yes
Polen	Yes	Hoffee	Yes
Vaughn	Yes	Hofstetter	Yes
VOTING RESULTS:	YES: 6 NO: 0		
MOTION TO ACCEPT MINUTES AS PRESENTED:		Polen	
MOTION SECONDED BY:		Hofstetter	
VOTING ROLL CALL:		VOTE:	
Polen	Yes	Hofstetter	Yes
Hoffee	Yes	Conn	Yes
Shoemaker	Yes	Vaughn	Yes
VOTING RESULTS:	YES: 6 NO: 0		

APPROVAL OF BILLS

BILL RESOLUTION 2021-40	Bills \$99,571.44	Payroll \$52,008.97	Total \$151,580.41
MOTION BY:		Vaughn	
MOTION SECONDED BY:		Hoffee	
VOTING ROLL CALL:		VOTE:	

Vaughn	Yes	Hoffee	Yes
Polen	Yes	Conn	Yes
Shoemaker	Yes	Hofstetter	Yes
VOTING RESULTS:		YES: 6	NO: 0

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT:	POLICE DEPARTMENT
REPRESENTATIVE'S NAME:	CHIEF MATT SHANER
DISCUSSION: Informed Council interviews continue with two applicants.	

DEPARTMENT:	ADMINISTRATION
REPRESENTATIVE'S NAME:	MAYOR HUEBNER IN THE ABSENCE OF NATE TROYER
DISCUSSION:	
<i>Resurfacing/Sidewalk Projects:</i> Once appropriations are set we will have the engineer start preparing plans for the 2022 resurfacing.	
<i>163 N. Crawford Street Purchase:</i> Closing is scheduled for 12/27. In a separate conversation with Arnie Oliver, he relayed that the County may be receiving money for demolitions, and we could be eligible to receive funding for the demolition of these 2 structures.	
<i>Deer Run Park Reservation Request:</i> The Paul Laney Memorial Tournament organization has asked to reserve the ballfield at Deer Run Park for July 29 and 30, 2022. They have also asked that we waive the fee as we typically have done. Motion made by Hoffee to waive the Deer Run Park rental fees. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Hofstetter, Vaughn, Conn, and Polen voting aye.	
<i>Audio/Visual System:</i> The recording system for the council room has been ordered.	

LEGISLATION

NUMBER:	2021-38		
CLASSIFICATION:	Resolution		
STATUS:	2nd Reading		
TITLE: Mayor Huebner read 2021-38 for the second time by title only. "A Resolution Setting Wages and Salaries for Elected Officials, Salaried and Hourly Employees of the Village of Millersburg and to Define Vacations, Sick Leave, and Holidays"			
MOTION TO:	Suspend the rules requiring the 3 rd reading of Res 2021-38		
MOTION BY:	Vaughn		
MOTION SECONDED BY:	Polen		
VOTING ROLL CALL:	VOTE		
Vaughn	Yes	Polen	Yes
Hoffee	Yes	Conn	Yes
Shoemaker	Yes	Hofstetter	Yes
VOTING RESULTS:		YES: 6	NO: 0
MOTION TO:	Pass and Adopt		
MOTION BY:	Hofstetter		
MOTION SECONDED BY:	Hoffee		
VOTING ROLL CALL:	VOTE		
Hofstetter	Yes	Hoffee	Yes
Polen	Yes	Conn	Yes
Shoemaker	Yes	Vaughn	Yes
VOTING RESULTS:		YES: 6	NO: 0

NUMBER:	2021-110
CLASSIFICATION:	Ordinance
STATUS:	1st Reading

TITLE: Mayor Huebner read 2021-110 for the first time by title only. "An Ordinance to Make Appropriations by Fund for Current Expenses and Other Expenditures of the Village of Millersburg, State of Ohio, During the Fiscal Year Ending December 31, 2022"			
STATUS:		Suspend 2nd & 3rd Reading	
MOTION BY:		Shoemaker	
MOTION SECONDED BY:		Conn	
VOTING ROLL CALL:		VOTE	
Shoemaker	Yes	Conn	Yes
Hoffee	Yes	Polen	Yes
Vaughn	Yes	Hofstetter	Yes
VOTING RESULTS:		YES: 6 NO: 0	
MOTION TO:		Pass and Adopt	
MOTION BY:		Vaughn	
MOTION SECONDED BY:		Polen	
VOTING ROLL CALL:		VOTE	
Vaughn	Yes	Polen	Yes
Conn	Yes	Shoemaker	Yes
Hofstetter	Yes	Hoffee	No
VOTING RESULTS:		YES: 5 NO: 1	

EXECUTIVE SESSION

PURPOSE: To confer with the public body's attorney for the purpose of discussing disputes involving the public body that are the subject of pending or imminent litigation.			
MOTION BY:		Polen	
MOTION SECONDED BY:		Hofstetter	
VOTING ROLL CALL:		VOTE:	
Polen	Yes	Hofstetter	Yes
Hoffee	Yes	Conn	Yes
Shoemaker	Yes	Vaughn	Yes
VOTING RESULTS:		YES: 6 NO: 0	

EXECUTIVE SESSION ACTION (If Any)

ACTION: NONE

NEXT SCHEDULED MEETING

TYPE OF MEETING:	<u>Regular</u>
DATE:	<u>1/10/2022</u>
TIME:	7:00 PM
LOCATION: Council Chambers	6 N Washington St.; Millersburg, OH 44654

ADJOURNMENT

MOTION BY:		Polen	
MOTION SECONDED BY:		Hofstetter	
VOTING ROLL CALL:		VOTE:	
Polen	Yes	Hofstetter	Yes
Hoffee	Yes	Conn	Yes
Shoemaker	Yes	Vaughn	Yes
VOTING RESULTS:		YES: 6 NO: 0	

MINUTES PREPARED BY

SIGNATURE: Karen Shaffer	TITLE	DATE
	Clerk-Treasurer	12/30/2021

ATTESTED BY

SIGNATURE: Karen Shaffer	TITLE	DATE
	Clerk-Treasurer	1/10/2022

CERTIFICATION

SIGNATURE: Jeff Huebner	TITLE	DATE
	Mayor	1/10/2022