

ENTITY NAME: VILLAGE OF MILLERSBURG

BOARD NAME: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Special

VOTING SESSION: No

DATE: 12/11/2023

START TIME: 5:00 P.M.

MEETING LOCATION: COUNCIL CHAMBERS – 6 N WASHINGTON ST.; MILLERSBURG, OH 44654

CALLED TO ORDER BY: MAYOR, JEFF HUEBNER

RECORD OF PROCEEDINGS

COUNCILMEMBERS ROLL CALL

NAME:		NAME	
Polen	Present	Shoemaker	Present
Hoffee	Present	Vaughn	Present
Conn	Present	Hofstetter	Present

IN ATTENDANCE

NAME:		NAME:	
Jeff Huebner	Mayor	Nate Troyer	Administrator
Bob Hines	Solicitor	Matt Shaner	Police Chief
Karen Shaffer	Clerk-Treasurer	Bobbie Curry	Assist Fiscal Officer
Andrea Kellogg	Visitor	Patrick Mellor	Employee
Rodney Arnold	Employee	Steve Johnson	Visitor
Melissa Patrick	Visitor	Melissa Irwin	Visitor
David Hoffman, ODOT District 11 Traffic Engineer	Visitor		

The following topics were discussed. The Millersburg Village Council came to a general consensus for each topic. Appropriate legislation will be drafted and presented to council and to ODOT for review and passage at a later date.

Determination of Business District Boundaries

1. North Limit of Business District on N. Clay St./Wooster Rd./SR 83

The North Limit of Business District on N. Clay St. will be the north property boundary of Kno Ho Co Head Start at 224 North Clay Street and will extend approximately 300-feet North to Wooster Road just past the intersection of Uhl Street. An ordinance reestablishing the business district boundaries is required.

2. North Limit of Business District on N. Crawford St./Massillon Rd./SR 241

The North Limit of Business District on N Crawford St./SR 241 is at the intersection of N Crawford and E Jackson (No Business District on N. Crawford St./Massillon Rd./SR 241)

a. Verify proper sign location for N. Crawford St./Massillon Rd./SR 241

A 35 MPH speed limit sign will be installed on N Crawford St. along the northbound lane just off E Jackson/SR 39. Since speed limit signs are regulatory, ODOT will determine proper sign locations and will install new speed limit signs at no cost to the village. ODOT will complete an analysis of the curve where N Crawford St. and Massillon Rd. meet to determine the proper warning and advisory speed. ODOT will install any needed warning signs and will make a recommendation to the village for proper curve/truck advisory signage.

3. East Limit of Business District on E. Jackson St./US 62/SR 39

The East Limit of Business District on E. Jackson St./US 62/SR 39 in the village remains at the intersection of E Jackson St and Crawford St. No change.

a. Verify proper sign location for E. Jackson St./US 62/SR 39

ODOT will install a 35 MPH speed limit sign on E. Jackson St along the eastbound lane at the intersection of Crawford St.

4. South Limit of Business District on S. Clay St./US 62/SR 83

The south limit of business district on S. Clay/S. Washington/US 62/SR 83 will likely be extended as far south as the south corporation limit. ODOT will review our determination but both Mr. Hoffman and Solicitor Hines feel confident that this entire section of road in the village will fall into the definition of a business district. An ordinance reestablishing the business district is required.

5. West Limit of Business District on W. Jackson St./SR 39

The west Limit of Business District on W. Jackson St./SR 39 will remain at the intersection of W. Jackson/SR 39. No change.

a. Verify proper sign location for W. Jackson St./SR 39

There is no proposed change to the sign location on W. Jackson St./SR 39

6. Determine required action through ODOT to establish Business District boundaries

The village will draft an ordinance defining business district boundaries. ODOT will review the ordinance and likely approve business district boundaries. The speed limit in business districts will be 25 MPH. ODOT will work with the village to install any updated speed limit/regulatory/warning signs at no cost to the village. ODOT can also make recommendations to the village for advisory signs. The village will assume the costs of advisory signs.

Wooster Road/SR 83 Speed Limit from Business District Limit to Corporation Limits

1. Review of 1954 Speed Study/1985 Codified Ordinances

The 1954 Speed Study which determined a speed limit of 25 MPH for the entire section of N Clay St/Wooster Rd/SR 83 from Jackson St to the north corporation limits stands unless rescinded by village council.

2. Council determination of desired speed limit of N Clay St/Wooster Road/SR 83

Council determined that the desired speed limit of N Clay St/Wooster Road/SR 83 is 25 MPH. The reasons cited for this decision were safety (lower speeds are safer speeds), increased traffic, increased business, and increased commercial traffic.

a. Verify proper sign location based on this desired speed limit

Since speed limit signs are regulatory, ODOT will determine proper sign locations and will install new speed limit signs at no cost to the village.

3. Determine required action through ODOT to establish above decision

ODOT acknowledges that the 1954 speed study and corresponding ordinance stands. No action needed.

South Clay St./South Washington St./US 62/SR 83 Speed Limit from Business District to Corporation Limits

1. Speed Study Review and Decision

The speed study recently completed by Carpenter Marty was reviewed and discussed. However, it was decided that South Clay St./South Washington St./US 62/SR 83 will, in its entirety, be determined to be a business district therefore the speed limit will be 25 MPH. The reasons cited for this decision were safety (lower speeds are safer speeds), speed zone continuity, increased traffic, increased business, commercial, and pedestrian traffic. The village will document data for this section of road as part of the determination as a business district.

a. Verify next steps with ODOT

ODOT will review the village's determination for approval but both Mr. Hoffman and Solicitor Hines feel confident that this entire section of road in the village will fall into the definition of a business district.

- b. Verify proper sign location for S. Clay St./S. Washington St./US 62/SR 83**
Since speed limit signs are regulatory, ODOT will determine proper sign locations and will install new speed limit signs at no cost to the village.

N. Crawford St./Massillon Rd./SR 241 Speed Limit from Business District to Corporation Limits

- 1. Review current speed zones and determine if they are as intended**
N. Crawford St./Massillon Rd./SR 241 meets the ORC definition of urban district. The proper speed limit for N Crawford St./Massillon Rd./SR 241 in the village is to be 35 MPH
 - a. Verify proper sign location for N. Crawford St./Massillon Rd./SR 241**
Since speed limit signs are regulatory, ODOT will determine proper sign locations and will install new speed limit signs at no cost to the village. ODOT will complete an analysis of the curve where N Crawford St. and Massillon Rd. meet to determine the proper warning and advisory speed. ODOT will install any needed warning signs and will make a recommendation to the village for proper curve/truck advisory signage.
 - b. Determine required action through ODOT to establish above decision**
ODOT requires no action to establish the decision.

E. Jackson St./US 62/SR 39 Speed Limit from Business District to Corporation Limits

- 1. Review current speed zones and determine if they are as intended**
Reviewed current speed zones and determined that they are as intended. 25 MPH in the business district which is from the intersection of Jackson St. and Clay St. to the intersection of E. Jackson St. and Crawford St. A speed limit of 35 MPH zone will remain from the intersection of E. Jackson and Crawford St. east to the intersection of E. Jackson St. and E. Jackson St. Extension at which point the speed limit will increase to 45 MPH. The speed limit of 45 MPH will remain to the east corporation limit of the village.
 - a. Verify proper sign locations for E. Jackson St./US 62/SR39**
ODOT will install a 35 MPH speed limit sign on E. Jackson St along the eastbound lane at the intersection of Crawford St.
 - b. Determine required action through ODOT to establish above decision**
ODOT requires no action since there is no change to the speed zones.

W. Jackson St./SR 39 Speed Limit from Business District to Corporation Limits

- 1. Review current speed zones and determine if they are as intended**
Reviewed current speed zones and determined that they are as intended. 25 MPH in the business district which is from the intersection of Jackson St. and Clay St. to the intersection of W. Jackson St. and Grant St.
 - a. Verify proper sign locations for W. Jackson St/SR 39**
No change to current signage is needed.
 - b. Determine required action through ODOT to establish above decision**
No action required.

Speed Limit Definitions per Ohio Revised Codes as discussed in this meeting:

ORC Speed Limits within municipalities

Speed Limit	Description	ORC 4511.21
15	Alleys	(B) 7
20	Active school zone	(B) 1
25	Inside business district, and all other routes not covered elsewhere	(B) 2
35	State routes or through highways outside business districts	(B) 3

DEFINITIONS – BY NUMBER (SUPERSCRIPT), IN TABLE

1. ORC 703.01(A) - Municipal corporations, which, at the last federal census, had a population of five thousand or more, or five thousand registered resident electors or resident voters as provided in section 703.011 of the Revised Code, are cities. All other municipal corporations are villages. Cities, which, at any federal census, have a population of less than five thousand, shall become villages. Villages, which, at any federal census, have a population of five thousand or more, shall become cities.
2. ORC 4511.01(PP) - "Urban district" means the territory contiguous to and including any street or highway which is built up with structures devoted to business, industry, or dwelling houses situated at intervals of less than one hundred feet for a distance of a quarter of a mile or more, and the character of such territory is indicated by official traffic control devices.
3. ORC 4511.01(NN) - "Business district" means the territory fronting upon a street or highway, including the street or highway, between successive intersections within municipal corporations where fifty per cent or more of the frontage between such successive intersections is occupied by buildings in use for business, or within or outside municipal corporations where fifty per cent or more of the frontage for a distance of three hundred feet or more is occupied by buildings in use for business, and the character of such territory is indicated by official traffic control devices.

Per Ordinance No. 2023-105, ODOT, "... under Section 5521.01 of the Revised Code of Ohio, is authorized upon request and approval of the legislative authority of the Village to maintain, repair and apply standard longitudinal pavement marking line and to erect regulatory and warning signs, as defined in the manual adopted under Section 4511.09 of the Revised Code on any section of a State Highway within the corporate limits of the village..."

MINUTES PREPARED BY

SIGNATURE: Bobbie Curry	TITLE	DATE
	Assistant Fiscal Officer	12/13/2023

ATTESTED BY

SIGNATURE: Karen Shaffer	TITLE	DATE
	Clerk-Treasurer	12/27/2023

CERTIFICATION

SIGNATURE: Jeff Huebner	TITLE	DATE
	Mayor	12/27/2023