

ENTITY NAME: VILLAGE OF MILLERSBURG

BOARD NAME: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 11/22/2021

START TIME: 7:00 P.M.

END TIME: 7:30 P.M.

MEETING LOCATION: COUNCIL CHAMBERS – 6 N WASHINGTON ST.; MILLERSBURG, OH 44654

CALLED TO ORDER BY: MAYOR, JEFF HUEBNER

RECORD OF PROCEEDINGS

COUNCILMEMBERS ROLL CALL

NAME:		NAME	PRESENT
Polen	Present	Shoemaker	Present
Hoffee	Present	Vaughn	Present
Conn	Present	Hofstetter	Present

IN ATTENDANCE

NAME:	VISITOR/EMPLOYEE	NAME:	VISITOR/EMPLOYEE
Jeff Huebner	Mayor	Nate Troyer	Administrator
Bob Hines	Solicitor	Matt Shaner	Police Chief
Karen Shaffer	Clerk-Treasurer	Karen Cool-Miller	Assist Fiscal Officer
Melissa Patrick w/WKLM	Visitor	Wade Miller	Visitor
Brogan Steimel w/ WKLM	Visitor		Choose an item.

VISITORS THAT WISH TO ADDRESS COUNCIL:

NAME:	
	Wade Miller
COMMENTS: In regard to property between the trail and his property, there is land owned by TBD Land Company which is Tom Bird. Miller stated that Bird has removed a lot of trees and moved dirt around and was wanting to know if council knows what he is planning. Troyer stated that he had talked to him about filling in the swampy area a couple of months ago, however he didn't say anything about removing trees. Miller stated he had cut down a couple dozen trees and wanted to know what he was doing. Troyer stated he will talk to him.	
Shoemaker also wanted to congratulate the West Holmes Knights Football team for winning Regional Champs and headed to the State Semi Final Friday. CONGRATULATIONS KNIGHTS!	

APPROVAL OF PREVIOUS MINUTES

TYPE OF MEETING:		Regular	
SUSPEND READING OF MINUTES HELD ON:		11/8/2021	
MOTION BY:		Polen	
MOTION SECONDED BY:		Hoffee	
VOTING ROLL CALL:		VOTE:	
Polen	Yes	Shoemaker	Yes
Hoffee	Yes	Vaughn	Yes
Hofstetter	Yes	Conn	Yes
VOTING RESULTS:		YES: 6 NO: 0	
MOTION TO PASS MINUTES BY:		Hofstetter	
MOTION SECONDED BY:		Conn	
VOTING ROLL CALL:		VOTE:	
Hofstetter	Yes	Shoemaker	Yes
Conn	Yes	Vaughn	Yes
Hoffee	Yes	Polen	Yes
VOTING RESULTS:		YES: 6 NO: 0	

APPROVAL OF BILLS

BILL RESOLUTION 2021-36	Bills \$ 209,820.93	Payroll \$ 49,860.98	Total \$ 259,501.91
MOTION TO PAY BILLS BY:		Hoffee	
MOTION SECONDED BY:		Conn	
VOTING ROLL CALL:		VOTE:	
Hoffee	Yes	Polen	Yes
Conn	Yes	Vaughn	Yes
Hofstetter	Yes	Shoemaker	Yes
VOTING RESULTS:		YES: 6 NO: 0	
<p>DISCUSSION: Hofstetter asked how much salt were we getting for that price. Troyer stated almost a ton. Hofstetter asked if that was for all of it. Troyer stated the contract was around 225 tons and that was just the first round.</p> <p>Hoffee asked how many gloves were we getting for \$1100.00. Troyer stated that we stocked up. That we must use the money from Workman’s Comp Rebate. Shaffer had told him that there is \$25000 left and can only be used for safety purposes. Troyer stated that he would like to use some of the money for defibrillators for the Village Offices, Street Department, Utility Building, and eventually the Auxiliary Building. He has talked to the fire department on training for those and CPR training and use that safety money for those things. Several people spoke up and stated that was a good idea.</p>			

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT:	POLICE DEPARTMENT
REPRESENTATIVE’S NAME:	CHIEF MATT SHANER
<p>DISCUSSION: Shaner wanted to thank the whole community for the sendoff of the football team going through town heading to Regional Finals Friday night. He led them from the high school to town and stated that there were signs along the route and people cheering the team on. He also wanted to thank Judy Lamp who coordinated the after-game rally on the courthouse lawn. No details on the next game, but he would like to have the same thing done.</p>	

DEPARTMENT:	ADMINISTRATION
REPRESENTATIVE’S NAME:	NATE TROYER
<p>DISCUSSION: Resurfacing/Sidewalk Projects: Troyer stated that he is still working on numbers so nothing to report as of now.</p> <p>Comprehensive Plan: The final workshop was held 11/17. That workshop was over tourism and was the liveliest discussion of all of the meetings so far. There was a lot of input in that meeting. All of the information, input, data, etc gathered at the workshops is now being sorted and compiled. There will be a public survey coming out in the future to gather additional information. Troyer urges everyone to take part in the survey. From there, the draft plan will be compiled and distributed for review before finalizing.</p> <p>Leaf Pickup: With the way the weather has been, Troyer states that we will probably keep the same leaf pick up schedule for another week or two. If we get snow, the trucks will have to be changed over, then we will have to do bag pick up.</p> <p>Alley Vacations: Marty had sent out the notifications last week about alley vacations. If everyone responds, it will save the village a lot of money in advertising. He stated that we already have four returned.</p> <p>Personnel: Marty Grice will be retiring from the Village effective November 30. We would like to thank Marty for her 18 ½ years of dedicated service to the village. He stated that she has done a tremendous job with her vast knowledge. She will be coming back part time after a two month break.</p>	

DEPARTMENT:	FISCAL
REPRESENTATIVE’S NAME:	KAREN SHAFFER/KAREN COOL-MILLER
<p>DISCUSSION: Annual Transfers: She stated that she is hoping to have a Resolution for the annual transfers for the next meeting. She also stated that she would like to have the Appropriation Ordinance and the Payroll Resolution. She apologized for not having it, but as of right now, we do not have all the numbers that we need.</p>	

DEPARTMENT:	SOLICITOR
REPRESENTATIVE'S NAME:	BOB HINES
DISCUSSION: Hines stated that Best Housing has changed owners. The new owners are talking about converting their situation and having the village take things over. The pipes all need replaced and the meters will also need replaced. They want to talk to us about it so we will see.	

LEGISLATION

NUMBER:	Resolution 2021 – 35		
TITLE: "A Supplemental Appropriation For The Police And Disability Fund And Declaring An Emergency." (Suspend 2nd & 3rd Readings)			
CLASSIFICATION:	Resolution		
STATUS:	1st Reading		
MOTION TO:	Suspend the Rules for 2nd & 3rd Reading		
MOTION BY:	Polen		
MOTION SECONDED BY:	Hoffee		
VOTING ROLL CALL:		VOTE	
Polen	Yes	Shoemaker	Yes
Hoffee	Yes	Conn	Yes
Hofstetter	Yes	Conn	Yes
VOTING RESULTS:		YES: 6 NO: 0	
MOTION TO PASS:		Hofstetter	
MOTION SECONDED BY:		Conn	
VOTING ROLL CALL:		VOTE:	
Hofstetter	Yes	Shoemaker	Yes
Conn	Yes	Vaughn	Yes
Hoffee	Yes	Polen	Yes
VOTING RESULTS:		YES: 6 NO: 0	

PRIOR BUSINESS

TOPIC:	Walmart Drive Painting
PRESENTED BY:	Shoemaker
DISCUSSION: Shoemaker asked if we had heard anything. Huebner stated that they have done some painting on the drive but not the way it should be. Vaughn stated that they needed the stop bar painted so that people can know where to stop to activate the light change.	

TOPIC:	Wooster Rd and Jones St intersection
PRESENTED BY:	Conn
DISCUSSION: Conn asked if anything has been updated with this yet. Troyer stated not yet. Troyer stated that AEP has been working on the alley behind the Brewery. They have switched out a couple poles there and now they have to do the wiring. They are looking to do it on Martin Luther King Jr. day because there will be an area without power. AEP has also sent out a notice that they are cutting down on non-emergency work due to employee shortage. He stated that it may be some time before they get to it.	

NEW BUSINESS

TOPIC:	Water – Calcium/Lime in Water
PRESENTED BY:	Shoemaker
DISCUSSION: Shoemaker stated that the Eagles had contacted him about the hardness of the town water. Troyer stated that we do not have a treatment for that as of right now. Troyer stated that a lot of people use a water softener due to it being hard water in town.	

NEW BUSINESS

TOPIC:	Christmas Lights
PRESENTED BY:	Hoffee

DISCUSSION: Hoffee wanted to thank the Lion’s Club for hanging the Christmas lights/decorations. Troyer stated that they are working on the light block that’s not lit at they Y. It will take time.

TOPIC:	Changing meeting time
PRESENTED BY:	Shoemaker
DISCUSSION: Shoemaker stated he would like to see the time of the meetings changed to 6 p.m. Conn agreed that it would be nice. Hofstetter asked for the reason. Shoemaker stated just because it was still daylight out there. Shaffer stated that at the beginning of the year we passed a resolution for the meetings to start at 7 pm. If they would wish to change it they would have to pass another resolution for it, or wait until the beginning of the year. Hoffee suggested we wait until January since it’s so close.	

NEXT SCHEDULED MEETING

TYPE OF MEETING:	<u>Regular</u>
DATE:	<u>12/13/2021</u>
TIME:	7:00 PM
LOCATION: Council Chambers	6 N Washington St.; Millersburg, OH 44654

ADJOURNMENT

MOTION BY:	Polen		
MOTION SECONDED BY:	Hofstetter		
VOTING ROLL CALL:	VOTE:		
Polen	Yes	Conn	Yes
Hofstetter	Yes	Shoemaker	Yes
Hoffee	Yes	Vaughn	Yes
VOTING RESULTS:	YES: 6 NO: 0		

MINUTES PREPARED BY

SIGNATURE: Karen Cool-Miller	TITLE	DATE
	Asst Fiscal Officer	Click or tap to enter a date.

ATTESTED BY

SIGNATURE: Karen Shaffer	TITLE	DATE
	Clerk-Treasurer	Click or tap to enter a date.

CERTIFICATION

SIGNATURE: Jeff Huebner	TITLE	DATE
	Mayor	Click or tap to enter a date.