

ENTITY NAME: VILLAGE OF MILLERSBURG

BOARD NAME: MILLERSBURG VILLAGE COUNCIL

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 9/27/2021

START TIME: 7:00 P.M.

END TIME: 7:30 P.M.

MEETING LOCATION: COUNCIL CHAMBERS – 6 N WASHINGTON ST.; MILLERSBURG, OH 44654

CALLED TO ORDER BY: MAYOR, JEFF HUEBNER

RECORD OF PROCEEDINGS

COUNCILMEMBERS ROLL CALL

NAME:		NAME	PRESENT
Polen	Present	Shoemaker	Present
Hoffee	Present	Vaughn	Present
Conn	Present	Hofstetter	Present
MOTION TO EXCUSE:	Karen Shaffer	Clerk/Treasurer	
MOTION TO EXCUSE:	Bob Hines	Solicitor	
MOTION BY:	Polen	MOTION SECONDED BY:	Hoffee
VOTING ROLL CALL:		VOTE:	
Polen	Yes	Conn	Yes
Hoffee	Yes	Shoemaker	Yes
Hofstetter	Yes	Vaughn	Yes
VOTING RESULTS:		YES: 6	NO: 0

IN ATTENDANCE

NAME:	VISITOR/EMPLOYEE	NAME:	VISITOR/EMPLOYEE
Jeff Huebner	Mayor	Nate Troyer	Administrator
Matt Shaner	Police Chief	Karen Cool-Miller	Assist Fiscal Officer
Melissa Patrick---WKLM	Visitor		Choose an item.
Kevin Lynch—Daily Rec.	Visitor		Choose an item.

APPROVAL OF PREVIOUS MINUTES

TYPE OF MEETING:		Regular	
SUSPEND READING OF MINUTES HELD ON:		9/13/2021	
MOTION BY:		Conn	
MOTION SECONDED BY:		Vaughn	
VOTING ROLL CALL:		VOTE:	
Conn	Yes	Polen	Yes
Vaughn	Yes	Hofstetter	Yes
Hoffee	Yes	Shoemaker	Yes
VOTING RESULTS:		YES: 6	NO: 0
MOTION TO APPROVE BY:		Hofstetter	
MOTION SECONDED BY:		Polen	
VOTING ROLL CALL:		VOTE:	
Hofstetter	Yes	Conn	Yes
Polen	Yes	Shoemaker	Yes
Hoffee	Yes	Vaughn	Yes
VOTING RESULTS:		YES: 6	NO: 0

APPROVAL OF BILLS

BILL RESOLUTION 2021- 28	Bills \$ 97,596.19	Payroll \$ 54,425.54	Total \$ 152,021.73
MOTION BY:		Conn	

MOTION SECONDED BY:		Hoffee	
VOTING ROLL CALL:		VOTE:	
Conn	Yes	Shoemaker	Yes
Hoffee	Yes	Vaughn	Yes
Polen	Yes	Hofstetter	Yes
VOTING RESULTS:		YES: 6 NO: 0	

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT:	POLICE DEPARTMENT
REPRESENTATIVE'S NAME:	CHIEF MATT SHANER
DISCUSSION: Shaner stated that the new patrolman (Bethel) is doing well. He should be on his own next week.	

DEPARTMENT:	ADMINISTRATION		
REPRESENTATIVE'S NAME:	NATE TROYER		
<p>DISCUSSION: DRB & P&Z Commission: DRB will meet on October 6th to review a sign request from Millersburg Brewing Company on 25 N. Clay Street. They are having a painting done on the building. Also, Grace Church purchased the old Save A Lot Building and are requesting a sign variance at 1667 S Washington St. There is a lot split for Salt Creek Properties at 505 Wooster Rd. The alley vacations, that Baker Survey did, are ready to go to Planning and Zoning to get the process started and get them vacated.</p> <p>Airport Park: The court surface has been completed and the courts have been getting great use. The only remaining item is the installation of the divider fence between the pickleball courts. However, the fence company is having problems getting the supplies in. People are already asking about a tournament for this fall. Mayor suggested getting a quote about enclosing the pickleball courts. Troyer stated that if we are going to do that, we should just replace the whole fence due to the bottom of the fence being torn up. Hofstetter asked how tall the fences are. Troyer stated that the inside fences are about 4 feet tall. However, tennis and basketball need higher fences.</p> <p>Comprehensive Plan: The next workshop will be held on October 12th from 5:30 to 7:00 pm at the Holmes County Fairgrounds and the topic will be downtown/historic preservation.</p> <p>Antique Festival Street Closing: Requesting permission to close North and South Monroe Streets for the Festival as in years past. Troyer also added Court Street to the list.</p>			
MOTION TO ALLOW STREET CLOSINGS BY:	Hofstetter		
MOTION SECONDED BY:	Polen		
VOTING ROLL CALL:	VOTE:		
Hofstetter	Yes	Conn	Yes
Polen	Yes	Shoemaker	Yes
Hoffee	Yes	Vaughn	Yes
VOTING RESULTS:		YES: 6 NO: 0	
<p>Text My Gov: Troyer stated that he got a demo from them and that it is similar with One Call Now. There is a dedicated number and people can text in. On the back end of it, it would notify us by email or however we want them to. Presently, we use email that people can access from the website. These emails go to Marty Grice and Troyer. The cost would be \$4900.00 the first year and then 3500.00 each year after. Hofstetter asked if there were competing products like that. Troyer stated there probably is. Huebner asked how many emails we get a month from the website. Troyer stated between 15 to 20 average a month. Hofstetter stated that he isn't in favor of spending that kind of money when we have the email being used. Hoffee stated that if there is an increase in emails then we should look more into it. Troyer stated that one of the selling points was if someone was out, texting and sending a pic would be quicker. Troyer stated that we will keep it on file for future reference.</p> <p>Misc: Troyer stated September 14, was Cool-Miller's one year anniversary. A vote was taken to take her off of probation.</p>			
MOTION TO RELEASE KAREN FROM PROBATION:	Polen		
MOTION SECONDED BY:	Hoffee		
VOTING ROLL CALL:	VOTE:		
Polen	Yes	Conn	Yes
Hoffee	Yes	Shoemaker	Yes

Vaughn	Yes	Hofstetter	Yes
VOTING RESULTS:		YES: 6	NO: 0

DEPARTMENT:	FISCAL
REPRESENTATIVE'S NAME:	KAREN SHAFFER/KAREN COOL-MILLER
DISCUSSION: Cool-Miller stated that Sasha is checking on the rates for our health insurance. Two years ago, there was a 0% increase. Last year there was a 1% increase. Chances are that we are going to get a substantial increase in rates for 2022. One option Sasha had given us is to have everyone fill out forms on Form-Fire with their medical history and if Aultcare went too high, we would have all the information we will need to find rates. Vaughn spoke up and stated that if it gets to the point, then we can look into going to form fire, but let's just wait. Shoemaker suggested that we check if we could get a discount if we are vaccinated from Covid, in case it's mandated. Huebner stated that we are under that threshold of 100 employees, and it won't be mandated.	

LEGISLATION

NUMBER:	Ordinance 2021 - 108		
TITLE:	"An Ordinance Amending Section 929.16(h) Of the Sewer Ordinances"		
CLASSIFICATION:	Ordinance		
STATUS:	3rd Reading		
MOTION TO:	Pass & Adopt		
MOTION BY:	Shoemaker		
MOTION SECONDED BY:	Hoffee		
VOTING ROLL CALL:	VOTE		
Shoemaker	Yes	Hofstetter	Yes
Hoffee	Yes	Conn	Yes
Polen	Yes	Vaughn	Yes
VOTING RESULTS:	YES: 6 NO: 0		

NUMBER:	Resolution 2021 - 29		
TITLE:	"A Resolution Authorizing The Purchase Of Real Estate"		
CLASSIFICATION:	Resolution		
STATUS:	1st Reading		

NUMBER:	Resolution 2021 - 30		
TITLE:	"A Resolution To Adopt The Solid Waste Management Plan For The Holmes County Solid Waste Management District"		
CLASSIFICATION:	Resolution		
STATUS:	1st Reading		
DISCUSSION: Troyer stated that this wasn't anything new. We do these every 5 years, to ratify it. If it doesn't pass than the EPA will take over.			

NEW BUSINESS

TOPIC:	Clinton Street to 241		
PRESENTED BY:	Shoemaker		
DISCUSSION: Stated that a resident contacted him about Clinton St having a lot of traffic and people speeding on that road. Stated that it's becoming a race track.			

NEW BUSINESS

TOPIC:	Walmart Exit		
PRESENTED BY:	Shoemaker		
DISCUSSION: Stated that a resident contacted him about the north exit of Walmart to see if they could paint directional arrows on the pavement at the light. Vaughn stated that he has noticed that people stop too far back, and the motion detector doesn't pick up on them to switch the lights. Troyer stated there is a joint maintenance agreement with Walmart and others but he will see what can be done.			

NEXT SCHEDULED MEETING

TYPE OF MEETING:	Regular
DATE:	10/11/2021
TIME:	7:00 PM
LOCATION: Council Chambers	6 N Washington St.; Millersburg, OH 44654

ADJOURNMENT

MOTION BY:		Polen	
MOTION SECONDED BY:		Hofstetter	
VOTING ROLL CALL:		VOTE:	
Polen	Yes	Conn	Yes
Hofstetter	Yes	Shoemaker	Yes
Hoffee	Yes	Vaughn	Yes
VOTING RESULTS:		YES: 6 NO: 0	

MINUTES PREPARED BY

SIGNATURE: Karen Cool-Miller	TITLE	DATE
	Asst Fiscal Officer	9/28/2021

ATTESTED BY

SIGNATURE: Karen Shaffer	TITLE	DATE
	Clerk-Treasurer	9/28/2021

CERTIFICATION

SIGNATURE: Jeff Huebner	TITLE	DATE
	Mayor	9/28/2021