

The Council of the Village of Millersburg met in regular session on September 9, 2019 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Robert Shoemaker, Junior Vaughn, Kelly Hoffee and Ruby Baird. Solicitor Robert Hines was also in attendance.

VISITORS: James Gruver, a minister with the Open Ministries Church in California, told Council he grew up in the area, moved away, and then came back in 2009 after an accident caused him to lose both legs. Since being back, he stated the stores on main street are inaccessible to him and anyone else needing handicap accessibility and that something needs done. He said his main concern is being able to get into these stores, and for them to open them up to people like him who are older and to others that have disabilities. He asked for Village permission to speak to store owners about remedying the issue. Mayor Huebner told Gruver he appreciated his comments, and pointed out that it is up to the business owners to make their stores accessible, however he (Gruver) was more than welcome to go speak with them. Councilman Hofstetter said there is grant money available for businesses to address those needs. Dale Hartle, President of the Ohio Regional Development Corp., was scheduled to speak to council on separate issue, but noted his organization is responsible for administering downtown revitalization grant for property owners. There is currently a downtown revitalization grant going on in Millersburg right now. It's just getting started and runs for another year yet. His staff takes applications and talks with property owners, and they have gone through the process of getting an architect to deal with issues a building might need. It is a voluntary program that property owners don't have to get involved. The property owners can determine what projects need done, but the program is designed for health and safety issues, or accessibility and is a 50-50 match. If something needs to be done, Hartle said they can put in 50 percent through the state program and the property owner is responsible for the other 50 percent. Hartle stressed that it is the property owner's discretion if they want to participate or not. Gruver also commended the village for fixing some of the sidewalks. Councilwoman Hoffee suggested another alternative for Gruver, and that would be to attend a Historic Downtown Millersburg meeting. The next one is Thursday, Sept. 11, at 8 a.m. at the Hotel Millersburg.

Dale Hartle of the Ohio Regional Development Council addressed Council regarding Fair Housing. Since the Village receives CDBG monies through the county, the Village must have information available on Fair Housing to meet the requirements of formula grant money. Hartle noted that the Fair Housing Commission assists individuals with tenant and landlord issues. Assistance is available for low to moderate income property owners for housing repairs. He also explained the difference between tenant/landlord issues versus civil rights issues. Brochures will be left at Village Hall. The local contact for Fair Housing questions is Arnold Oliver at the County Planning Commission.

Village residents Mike and Shirley Gerber addressed Council to commend the village staff that worked together during an emergency water main break. The water break was in front of their house on Wooster Road, and they called the police department. A short time after, the police were there, who then notified the utility department and street department. Gerber said they all worked like a "well-oiled machine" and "every department fell in to place and they checked out where the break might have been. They came in with their equipment, and the men worked hard through the night". He said "It just made me feel good to see how this all went between the workers and the police directing traffic safely around the homes". He also stated that he spoke with Marty Grice who kept him informed of the status. Gerber told the Mayor & Council they should be proud of these guys who worked so hard as a team. Mayor Huebner said he appreciated the residents taking the time to come and share their thoughts with council and that they all appreciate the time and effort that all the employees put into this emergency situation.

Andrea Kellogg asked for an explanation of Ord 2019-106. Administrator Troyer said the ordinance is for backflow prevention and is an update to the existing ordinance to comply with State mandates. Any location that has a possible source of contamination regardless if they are a residence or business is required to comply. Examples would be a car wash or a factory that uses chemicals; or a residence that would use fertilizer/irrigation; or have pools that could possibly return chemicals into the public water system need to comply. When there is a water line break, the potential for back flow of chemicals into the water system is a possibility. All public water systems in the State of Ohio are required to have a back flow program. The determination of who is required to comply is on a case by case basis.

Ethan Steiner presented a preliminary plan to explore and develop a nine-hole disc golf course in the wooded valley section of Deer Run Park, if Council would approve the use of the land.

Steiner, a disc golf enthusiast, said there is no public local course within 30 miles of Millersburg, and the area at Deer Run would be an ideal location for a course because of the terrain and existing amenities already in the park. There are several courses in the area, but travel is a half an hour or more to get there. There is a nice 18-hole course in Wooster, Brewster has a nine-hole course and Canton has quite few. Dover has a nice course as well. He explained the game is played similar to golf, except you throw Frisbee discs. It is called "disc golf" to avoid copyright infringement. The set-up is an elevated basket with chains hanging above the basket to help catch the disc. The object is to throw the discs into the basket. The average hole is 250 feet with obstacles such as trees, hills, elevation differences, throwing up hill and down-hill, over water and bends. It features low-impact exercise (walking with purpose) and takes about 30 minutes to play nine holes. It can be played alone or in groups. Discs come in different sizes, like putters, mid-rangers and drivers. It is a fun game that is very easy to learn but it is hard to master and anyone can play. Steiner currently plays at a temporary course set up at his church. A weekly league has about 30 players every Thursday. He noted that disc golf is one of the fastest-growing sports in the country. Safety is a concern, so signage would be needed. The plans also want to avoid throwing where people are at. Another safety concern is some of the fallen or dying trees in the proposed area. The baskets are attached to a concrete sleeve in the ground. The proposal calls for two tee areas for each hole (for beginners and experienced players). Steiner estimated a cost of around \$500 per basket, or a total of about \$5,000 to set up a course. The Northeast Ohio Disc Golf Association offers a \$1000 grant to promote the sport. He also is looking for local businesses to sponsor holes. As far as planning, he would like to get the course laid out this fall. There could be a lot of changes depending upon limitations established by the village. He said by having the course in a public park, costs would be limited for players. They would only have to invest in a set of clubs (three discs) for around \$20 for a starter set. He noted there would be some additional mowing required, but there are already existing pathways in the area, making it a good location for a course. The grass wouldn't have to be kept as nice as a regular golf course, it would just need to be maintained so you can find your disc in the fairway. He also noted that it would be important to make sure the course is safe to maneuver. Maintenance for the Village would primarily be the mowing and possibly some tree removal. The Disc Golf League would take care of trash removal and maintenance of the equipment and they would have a weekly league, with a few tournaments as well. Pat Mellor noted one issue could be flooding from the creek running through the property and some of the steep terrain. Councilman Vaughn was concerned on policing the area and vandalism that could occur. Solicitor Hines noted there could be additional liability for the Village and that the insurance should be contacted as well. Mayor Huebner said it sounded like a great idea, providing another activity for people to do. Councilwoman Kelly Hoffee added that it would be a nice addition to the senior exercise park in the area. James Gruver, who was in attendance said he would offer his church lawn mowers to make another handicapped accessible thing for people like himself to do. A motion was made by Shoemaker to allow Steiner to mark trees, weed eat and layout a design this fall. Seconded by Polen. Motion carried with Shoemaker, Polen, Hofstetter, Hoffee and Baird voting aye. Vaughn voted nay. When asked why, Vaughn stated he would like to other courses first to see how they are run. Steiner volunteered to take him to Wooster if he wished to go. A final plan and cost and agreements must be approved by Council before any installations may be completed.

MINUTES: Motion made by Baird to suspend the reading of the minutes of the previous meeting. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hofstetter, Vaughn, Shoemaker and Hoffee voting aye. Motion made by Shoemaker to accept the minutes as presented. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Polen, Hofstetter, Vaughn and Baird voting aye.

BILLS: Motion made by Hofstetter to pay bill resolution 2019-27 bills \$20,558.67; payroll \$45,885.97; total \$66,444.64. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Baird, Shoemaker, Vaughn and Polen voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council P&Z granted Final Site Plan Approval for the Millersburg Senior Living project at the corner of Glen Drive and Port Washington Road.

Informed Council the Village received notification that the TAP (South sidewalks) application was approved for SFY 2023 funding.

Informed Council the next meeting for the SRTS Program (East sidewalks) is scheduled for September 16.

Informed Council work has commenced on the 2019 Street Resurfacing & Sidewalk Programs. Mid-Ohio Concrete began sidewalk removal and installation on Sept. 5 on South Mad

Anthony Street and are approx. ¾ completed. They will move to S. Washington St. in the next phase. Melway will tentatively begin resurfacing work the last 2 weeks of September.

Informed Council the RFQ (request for qualifications) for the Skate Park has been prepared and is being distributed to potential design firms at the donor's request.

Informed Council RFQ (request for quotes) is out to contractors for pricing on tree removals. Once responses are received we will select a contractor and proceed. Sidewalk tree removals are progressing for S. Washington Street then Wooster Road and Hebron Street.

Informed Council Septage Receiving for August was 47,500 gallons for \$2685.00.

Clerk-Treasurer Shaffer: Presented the August 2019 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. There were no questions or comments.

LEGISLATION: Mayor Huebner read Resolution 2019-23 "A Resolution To Approve Millersburg Senior Living, LLC Application And Agreement For CRA Tax Incentives And Authorizing The Mayor To Sign The Agreement On Behalf Of The Village" for the third time by title only. Motion made by Shoemaker to pass and adopt Resolution 2019-23. Seconded by Baird. Upon roll call, motion carried with Shoemaker, Baird, Hoffee, Vaughn, Hofstetter and Polen voting aye.

Mayor Huebner read Resolution 2019-25 "A Resolution To Express Approval And Support For The Development Of Various State And U.S. Bike Routes" for the second time by title only.

Mayor Huebner read Ordinance 2019-106 "An Ordinance Amending Paragraph (A), (C) And (F) Of Section 925.17 Of Chapter 925 Of The Village Ordinances" for the second time by title only.

OLD BUSINESS: Shoemaker noted he spoke recently with former Holmes County Treasurer Joyce Yoder regarding the Muskingum Water Shed. She stated she had previous meetings with them about the flooding from Prairie Twp. to Glenmont and they would not do anything to correct the situation. Solicitor Hines noted the Governing Board for MWSCD includes the Common Pleas Judge from the counties involved. He suggested Shoemaker speak with either Judge Lee or Judge Rinfret.

Hoffee told Council she spoke with 18 residents along Adams St., Alexander St. and Fairview Ave. and 12 were in favor of marked parking spaces and 4 did not want the marked spaces. Some did not care either way as they used their own driveways/garages for parking. Hofstetter noted he talked to some residents as well and they were in favor of it. Motion made by Hoffee to install marked parking spaces along E. Adams., S. Alexander and Fairview Ave. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Baird, Vaughn, Hofstetter and Polen voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Shoemaker, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor