

# VILLAGE OF MILLERSBURG

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**Jeff Huebner, Mayor**

**Nathan Troyer, Village Administrator**

Village Offices (330) 674-1886

**Karen Shaffer, CMC, Village Clerk-Treasurer, Tax Administrator**

Income Tax (330) 674-6891

The Council of the Village of Millersburg met in regular session on May 30, 2018 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Robert Shoemaker, Kelly Hoffee and Ruby Baird. Motion made by Hoffee to excuse Councilman Junior Vaughn. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Baird, Shoemaker and Hofstetter voting aye. Solicitor Robert Hines was also in attendance.

**MINUTES:** Motion made by Hoffee to suspend the reading of the minutes of the previous meeting. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Baird, Hofstetter, and Shoemaker voting aye. Motion made by Hoffee to accept the minutes as presented. Seconded by Polen. Upon roll call, motion carried with Hoffee Polen, Hofstetter, Shoemaker and Baird voting aye.

**BILLS:** Motion made by Hofstetter to pay bill resolution 2018-16 bills' \$219996.11; payroll \$47,821.39; total \$267,817.50. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Shoemaker, Polen and Baird voting aye.

## REPORTS OF OFFICERS

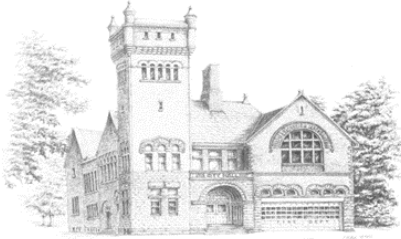
**Administrator Troyer:** Informed Council Charles G. Snyder firm is working on the appraisal for the OPWC Clean Ohio Fund Application (S Washington & S Clay "Y"). Once this is received we can finalize the paperwork for submittal to the State for authorization to proceed with the acquisition and then proceed with site improvements.

Informed Council Lamplight Industries submitted pricing on wall mount lighting replacement and rehab for the Downtown/Glen Drive Lighting project. These items will be included in the upcoming budget items.

Informed Council the TAP (South sidewalks) application was submitted to ODOT, we are just awaiting word on approval. There is no update on the SRTS Program (East sidewalks).

Informed Council employees were able to run the VacAll (sewer jet) that was demonstrated by Southeastern Equipment out of Cambridge. After reviewing two different trucks (Doheny-Vactor and Southeastern-VacAll) staff recommends the Village pursue the VacAll. Both trucks have good features, however the VacAll has a lifetime warranty on the galvanized debris tanks and is a tandem as opposed to the Vactor being a single axle. Parts are more readily available for the VacAll. Troyer noted the current Jet Vac will be sold at a Village auction, instead of trading. The quote on the VacAll from Southeastern is \$363,801. Troyer noted Southeastern provided a financing package from a financial institution as well as a payment plan option. After discussion, Council opted to purchase the VacAll outright, saving interest costs. Motion made by Hoffee to purchase the VacAll from Southeastern. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Baird, Shoemaker and Polen voting aye.

Informed Council all of the bid information was fully reviewed and Superior has responded to all requests for further information for the 2018 Resurfacing. He requested that Council award the contract for the 2018 Street Resurfacing to Superior Paving in the amount of \$346,838.65. With the bid versus what was appropriated we will be looking to include the following streets/alleys on this year's resurfacing: E. Jones, Elm St., Uhl St., Walnut Alley, W. Jones, Walkup (Jones to Walnut), Close St., 2 alleys in Walnut/Walkup area. This should leave enough to cover full depth repairs on the SR 83 ODOT resurfacing as well as finish paving around the PD garage. Motion mad by Hofstetter to accept the bid of Superior Paving. Seconded by Shoemaker. Upon roll call, motion carried with Hofstetter, Shoemaker, Baird, Hoffee and Polen voting aye.



Informed Council Dynamerican was in town last week and camera inspected the storm sewers we requested. (N. Mad Anthony/Grant Storm Sewer; S. Monroe; Parkview). We should receive a full report and recording in the next week or two.

**Clerk-Treasurer Shaffer:** Asked Council to schedule a work session to review preliminary budget numbers for the 2019 Tax Budget. Council agreed on June 11 at 6:30 prior to the next Council meeting.

**LEGISLATION:** Mayor Huebner read Emergency Resolution 2018-17 “A Resolution Amending Resolution 2014-13 “The Reserve Balance Account” And Declaring An Emergency” for the first time by title only. Motion made by Hofstetter to suspend the rules requiring the second and third reading. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Shoemaker, Hoffee and Baird voting aye. Motion made by Baird to pass and adopt Resolution 2018-17. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hoffee, Shoemaker and Hofstetter voting aye.

Mayor Huebner read Emergency Resolution 2018-18 “A Resolution Authorizing The Creation Of A Special Revenue – Accumulated Leave Payout Fund And Declaring An Emergency” for the first time by title only. Motion made by Shoemaker to suspend the rules requiring the second and third reading. Seconded by Polen. Upon roll call, motion carried with Shoemaker, Polen, Hoffee, Baird, Hofstetter voting aye. Motion made by Polen to pass and adopt Resolution 2018-18. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Shoemaker, Baird and Hofstetter voting aye.

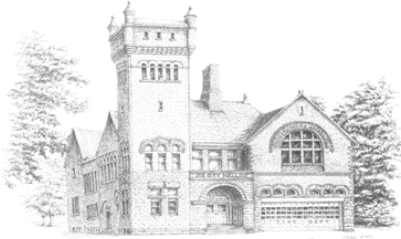
Mayor Huebner read Emergency Resolution 2018-19 “A Resolution Authorizing The Transfer Of Sums From The General Fund To The Special Revenue – Accumulated Leave Payout Fund And Declaring An Emergency” for the first time by title only. Motion made by Baird to suspend the rules requiring the second and third reading. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Shoemaker, Polen and Hofstetter voting aye. Motion made by Shoemaker to pass and adopt Resolution 2018-19. Seconded by Polen. Upon roll call, motion carried with Shoemaker, Polen, Hoffee, Hofstetter and Baird voting aye.

Mayor Huebner read Emergency Resolution 2018-20 “A Supplemental Appropriation Resolution For The Accumulated Leave Payout Fund And Declaring An Emergency” for the first time by title only. Motion made by Hoffee to suspend the rules requiring the second and third reading. Seconded by Baird. Upon roll call, motion carried with Hoffee, Baird, Shoemaker, Polen and Hofstetter voting aye. Motion made by Hoffee to pass and adopt Resolution 2018-20. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Shoemaker, Hofstetter and Baird voting aye.

Mayor Huebner read Emergency Resolution 2018-21 “A Resolution Authorizing The Creation Of A Capital Project - Reserve Balance Account - Sidewalk Replacement Fund And Declaring An Emergency” for the first time by title only. Motion made by Hoffee to suspend the rules requiring the second and third reading. Seconded by Baird. Upon roll call, motion carried with Hoffee, Baird, Shoemaker, Polen and Hofstetter voting aye. Motion made by Hoffee to pass and adopt Resolution 2018-21. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Polen, Hofstetter and Baird voting aye.

Mayor Huebner read Emergency Resolution 2018-22 “A Resolution Authorizing The Transfer Of Sums From The General Fund To The Capital Project – Reserve Balance Account – Sidewalk Replacement Fund And Declaring An Emergency” for the first time by title only. Motion made by Hoffee to suspend the rules requiring the second and third reading. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Shoemaker, Baird and Hofstetter voting aye. Motion made by Baird to pass and adopt Resolution 2018-22. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Shoemaker, Polen and Hofstetter voting aye.

Mayor Huebner read Emergency Resolution 2018-23 “A Supplemental Appropriation Resolution For The Capital Project – Sidewalk Replacement Fund And Declaring An Emergency” for the first time by title only. Motion made by Shoemaker to suspend the rules requiring the second and third reading. Seconded by



Hofstetter. Upon roll call, motion carried with Shoemaker, Hofstetter, Hoffee, Polen and Baird voting aye. Motion made by Polen to pass and adopt Resolution 2018-23. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Shoemaker, Baird and Hofstetter voting aye.

Mayor Huebner read Resolution 2018-24 "A Resolution Declaring The Necessity To Levy A Tax In Excess Of The Ten-Mill Limitation ORC 5705.19, ORC 5705.191, ORC 5705.25, ORC 5705.26" for the first time by title only. Motion made by Hofstetter to suspend the rules requiring the second and third reading. Seconded by Baird. Upon roll call, motion carried with Hofstetter, Baird, Shoemaker and Polen voting aye. Hoffee voted nay. Motion made by Baird to pass and adopt Resolution 2018-24. Seconded by Hofstetter. Upon roll call, motion carried with Baird, Hofstetter, Polen and Shoemaker voting aye. Hoffee voted nay.

**OLD BUSINESS:** Shoemaker asked if mosquito spraying could be increased to weekly, rather than bi-weekly. Troyer noted we contact Holmes Pest Control to adjust the schedule.

**ADJOURNMENT:** Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Shoemaker, Hoffee and Baird voting aye.

Approved Date \_\_\_\_\_

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Karen Shaffer, Clerk-Treasurer

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Jeff Huebner, Mayor