

The Council of the Village of Millersburg met in regular session via ZOOM on April 26, 2021 at 7:00 p.m. The meeting was streamed on YouTube for public viewing (Covid-19). Mayor Huebner called the meeting to order. Assistant Clerk-Treasurer Karen Cool Miller gave roll call, and the following members were in attendance: Devone Polen, Brent Hofstetter, Tom Vaughn, Bob Shoemaker, and Brad Conn. Motion to excuse Kelly Hoffee, Nathan Troyer, and Karen Shaffer from tonight's Council Meeting was made by Polen. Seconded by Shoemaker. Motion passed with Polen, Shoemaker, Vaughn, Conn, and Hofstetter voting aye. Solicitor Robert Hines was also in attendance as well as Chief Shaner.

MINUTES: Motion made by Hofstetter to suspend the reading of the minutes of Council held April 12, 2021. Seconded by Conn. Upon roll call, motion carried with Hofstetter, Conn, Polen, Shoemaker, and Vaughn voting aye. Motion made by Shoemaker to accept the minutes as presented. Seconded by Polen. Upon roll call, motion carried with Shoemaker, Polen, Hofstetter, Vaughn, and Conn voting aye.

BILLS: Motion made by Hofstetter to pay bills in Resolution 2021-12: Bills \$49,904.76 Payroll \$53,568.21 for a total of \$103,472.97. Seconded by Conn. Upon roll call, motion carried with Hofstetter, Conn, Shoemaker, Vaughn, and Polen, voting aye.

REPORTS OF OFFICERS

Chief Shaner: Nothing to report

Administrator Troyer: DRB & P&Z Commission: DRB will meet on 5/5 to review COA applications for a 2.8 square foot projecting sign for Harmon Road at 172 W. Jackson Street, a 7.75 square foot projecting sign for Gypsy & Sage at 127 W. Jackson Street, and 48 square feet of wall signs at 111 E. Jackson Street for OSU Extension Office. The Planning and Zoning Commission will also meet to consider a variance application submitted by OSU Extension Office for 16 square feet of additional signage at 111 E. Jackson.

Resurfacing/Sidewalk Projects: Contract documents have been turned in to Melway for completion. We have also asked them to submit a proposal for replacing the asphalt at the intersection of 241/39 with concrete versus asphalt as originally planned. Hofstetter inquired how big that area would be? Huebner was unsure of the dimensions. Hofstetter asked if it would eliminate the wrinkling of the pavement. Huebner replied that yes it would. They would shut SR 241 down for a bit, remove the pavement and the brick underneath then build it back up.

Airport Park: Tennis Courts-Vasco has been issued a P.O. for the project and we are just waiting on a schedule from them at this point.

Vintage in the Village: HDM is requesting permission to close S. Monroe Street from Jackson to Adams, Court Street, and the parking lot at the corner of Jackson/Mad Anthony for the May 8th event. Motion made by Polen to allow. Seconded by Shoemaker. Upon roll call, motion carried with Polen, Shoemaker, Vaughn, Conn, and Hofstetter voting aye.

Skate Park: Is there interest currently in scheduling an official opening for the skate park since we weren't able last year due to pandemic protocols? Huebner stated we could also do the official opening for the disc golf at the same time. Conn asked if the placard came in because that was also an issue last year. Huebner replied that yes it came in, was approved and it is installed. He stated that we will look into dates for the official grand openings.

ODOT Legislation: ODOT is in the process of updating consent legislation with all municipalities currently. The legislation on the agenda is simply an update of consent that we last approved in the 1990's.

Credit Requests: Attached to packet. Three people had water leaks that resulted in massive loss of water. However, with verifying with the sewer department, the waters did not make it into the sewer system. Therefore, they are requesting credit for the sewage charges with a combined total of 386.40. Motion to waive the sewer charges and allow the credit for each person was made by Hofstetter. Seconded by Polen. Motion passed with Hofstetter, Polen, Conn, Vaughn, and Shoemaker voting aye.

Cliff Hartley, 531 E. Jackson St – Unoccupied Rental Property. Village of Millersburg contacted him when there was water running down the sidewalk. When he went to investigate, he found the basement full of water. 40,000 gallons of water was used. Requesting \$80.50 credit for the sewer usage portion of the bill.

James Klingler, 52 Quail St – Pipes froze under the mobile home, resulting in 48,000 gallons of water used. Utility department verified that it did not go down the sewer. He is requesting \$78.20 credit for 34,000 gallons off the sewer usage portion of the bill.

David Madison, 48 Fairview Ave – 106,000 gallons of water used. Cline plumbing verified it was a broken pipe in the root cellar and the water did not go down the sewer. Requesting \$227.70 credit for 99,000 gallons off the sewer portion of his bill.

Clerk-Treasurer Shaffer: Karen Cool-Miller representing Clerk-Treasurer Shaffer, in her absence, stated there was nothing new to report.

Solicitor Hines: Stated that he had nothing to report.

Mayor Huebner: Mayor Huebner made a proclamation that May 15th be Police Memorial Day and that the week that day falls on to be National Police Week in the city of Millersburg. He urges all citizens to show their appreciation for our police officers.

Huebner also stated that Saturday, May 8th be designated “Poppy Day” in the Village of Millersburg as a way of honoring the deceased men and woman in the armed forces. Event sponsored by the American Legion Post 192.

Legislation: Mayor Huebner read Resolution 2021-09 “A Resolution Authorizing Participation In The ODOT Road Salt Contracts Awarded In 2021” for the 3rd time by title only. Hofstetter made the motion to pass. Seconded by Polen. Motion passed with Hofstetter, Polen, Vaughn, Conn, and Shoemaker voting aye.

Mayor Huebner read Ordinance 2021-10 “An Ordinance Approving The Meadow Glen Subdivision Phase 4 As A Formal Subdivision Within The Village Of Millersburg, Accepting The Proposed Dedication Of A Portion Of Quinn Circle As A Public Street And Right Of Way, Accepting Various Public Improvements And Accepting A Warranty Deed From The Owners And Dedicators Of Meadow Glen Subdivision” for the 3rd time by title only. Shoemaker made a motion to pass the ordinance. Seconded by Conn. Motion passed with Shoemaker, Conn, Hofstetter, Vaughn, and Polen voting aye.

Mayor Huebner read Resolution 2021-11 “A Resolution To Authorize The Sale Of Municipal Tangible Personal Property” for the 2nd time by title only.

Mayor Huebner read Resolution 2021-13 “A Supplemental Appropriation Resolution For The Accumulated Leave Fund” for the 1st time by title only.

Mayor Huebner read Ordinance 2021-102 “An Ordinance Granting Approval And Consent To The Director Of The Ohio Department Of Transportation To Apply, Maintain, And Repair Standard Longitudinal Pavement Markings And Erect Regulatory And Warning Signs On State Highways Inside Village Corporation Limits; Remove Snow And Ice And Use Snow And Ice Control Material On State Highways Inside The Village Corporation Limits and Authorize The Mayor To Sign An Agreement With The Director Of The Ohio Department Of Transportation For The Removal And Control Of Snow And Ice On State Highways Inside The Village Corporation Limits” for the 1st time by title only.

COMMITTEE REPORTS: No committee reports

OLD BUSINESS: Shoemaker reminded council about National Hospital Week (May 9 – 15) and National Nurses Week (May 6 – 12). He suggests having another caravan on Wednesday May 12. Hofstetter asked Shoemaker what time he was thinking. Shoemaker replied that if the Mayor was going to do a proclamation that he can decide the time. Huebner suggested 5:00 pm, then Hofstetter stated that it wouldn’t be good with rush hour traffic. Huebner stated that 4:00 pm would work. Shoemaker suggests meeting at Holmes District One then proceed to the hospital. Shaner will ask around to get sheriff and highway patrol involved. Shoemaker will talk to the fireman and the hospital to let them know what was going on.

Conn then enquired about clean-up day. Huebner stated that it went well. Had 4 large roll-offs and 500 – 600 lb. of shredding.

Huebner asked Vaughn if he would be ready to go live at the Auxiliary Building for the next council meeting. Vaughn stated that he is waiting for the sound boards to get here, but that yes, we should be ready to go live at the next council meeting on May 10th. If there was any reason it wouldn’t be ready, he would get ahold of everyone.

NEW BUSINESS: None

COMMENTS: None

EXECUTIVE SESSION: None

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Conn, Hoffee, and Vaughn voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor