

The Council of the Village of Millersburg met in regular session via ZOOM on March 8, 2021 at 7:00 p.m. The meeting was streamed on YouTube for public viewing (Covid-19). Mayor Huebner called the meeting to order. Clerk-Treasurer Karen Shaffer gave roll call, and the following members were in attendance: Devone Polen, Brent Hofstetter, Kelly Hoffee, Tom Vaughn, Robert Shoemaker, and Brad Conn. Solicitor Robert Hines was also in attendance as well as Chief Shaner.

MINUTES: Motion made by Shoemaker to suspend the reading of the minutes of Council held February 22, 2021. Seconded by Polen. Upon roll call, motion carried with Shoemaker, Polen, Hofstetter, Hoffee, Conn, and Vaughn voting aye. Motion made by Hofstetter to accept the minutes as presented. Seconded by Conn. Upon roll call, motion carried with Hofstetter, Conn, Shoemaker, Polen, Vaughn, and Hoffee voting aye.

BILLS: Hofstetter questioned about the problems with the 550 truck. Administrator Troyer commented that the emission control systems on diesels trucks causes a no power problem. That the previous issue with the truck was sensory issues and that hopefully this will be the last of it. Motion made by Hoffee to pay bill resolution 2021-05 bills \$36,402.77, payroll \$54,481.59; total \$90,884.36. Seconded by Shoemaker. Upon roll call, motion carried with Hoffee, Shoemaker, Conn, Hofstetter, Polen, and Vaughn voting aye.

REPORTS OF OFFICERS

Chief Shaner: Mayor Huebner and Council thanked the Chief for his 2020 department annual report.

Administrator Troyer: Informed Council DRB approved a Certificate of Appropriateness application for signage submitted by Tiffany Weber of Progressive Relaxation located at 11 South Washington Street at their March 3, 2021 meeting.

Also, the DRB is still in need of two people to fill the vacancies that are open and applications are being taken until March 19. So far, there are 4 people that have submitted their name for consideration.

Informed Council that bids for the 2021 resurfacing/sidewalk project are currently being advertised and that the bid opening date is March 26 here at the Village Hall.

Informed Council the CRA agreement/legislation is on the agenda for tonight for West Main Investments located at 163 E Jackson St. Millersburg, the site for the new Kaufman Realty Building.

Informed Council that every 5 years the County is required to update the Hazard Mitigation Plan and this is the year it is up. Legislation is on the agenda for tonight as well.

Informed Council that the property located at 187 N Crawford St (SR 241 curve) is now village property. Nate is working on getting several quotes for the demolition and removal of the home as well as grading the corner back to open the roadway up. He states depending on the cost, he is hoping to have the work completed this year. Hofstetter asked if we're going to be able to do it in house. Nate commented that he may have Mid Ohio do some of it because they have a horizontal cutter that can cut the wall flush to the road without ruining the road. However, we will have to see what all the quotes come back with. Hoffee asked if we could get a 15 mph sign at the top of the hill because once trucks start down it and not realizing the sharpness and angle of the curve, that it could be beneficial to have another warning sign so that they know to really slow down before they even start. Nate agreed and stated that we could probably do that.

Informed Council Millersburg Clean Up Day is scheduled for April 24 from 8 am to 12 pm at the Village Street Department. Kimble will provide dumpsters and Village staff will be onsite. In addition, Go Shred will be on site from 9 am to 11 pm to shred documents with one of their trucks. Shaffer made a flyer to promote it. Nate stated that we will also put it on Facebook for the residents of Millersburg.

Informed Council that we have been waiving late fees on water/sewer payments since the pandemic started last year. Troyer stated that he believes it's time to start reinstating the fees with the current bills that have been sent out. Motion made by Hofstetter to reinstate the fees. Seconded by Hoffee. Motion passed with Hofstetter, Hoffee, Polen, Vaughn, Conn, and Shoemaker all voting aye.

Clerk-Treasurer Shaffer: Presented the February 2021 Financial Reports consisting of the Bank Reconciliation; Appropriation Summary, Fund Summary, Revenue Summary, Payment Summary, and Payroll. Conn, Hofstetter, Polen, Shoemaker, Vaughn, and Hoffee, all stated Aye.

Solicitor Hines: The controversy involving the Little Lambs Daycare has been settled between the two parties. Administrator Troyer, had evaluated the daycare to see if it was an actual home occupation business and stated that it was. The Fair's appealed that decision. The first step was to have a hearing in front of Planning and Zoning Board, which was tentatively set

for March 19. Both sides got together and Fair's dismissed the case. He stated that Little Lambs will continue, however, it will be at a new location.

LEGISLATION: Mayor Huebner read Resolution 2021-06 "A Resolution To Approve The Application And Agreement For CRA Tax Incentives Regarding West Main Investments, Ltd. And Authorizing The Mayor To Sign The Agreement On Behalf Of The Village" for the 1st time by title only.

Mayor Huebner read Resolution 2021-07 "Adopting The Holmes County Hazard Mitigation Plan" for the 1st time by title only.

OLD BUSINESS: None

NEW BUSINESS: None

COMMENTS: None

EXECUTIVE SESSION Motion made by Polen to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Conn, Hoffee and Shoemaker voting aye.

REGULAR SESSION:

EXECUTIVE SESSION ACTION: Upon returning out of Executive Session, Hoffee made a motion to increase the pay of Karen Cool to \$42,000 per year. Seconded by Hofstetter. Motion carried with Hoffee, Hofstetter, Polen, Conn, Vaughn, and Shoemaker all voting aye.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Conn, Hoffee, Shoemaker, and Vaughn voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor