

The Council of the Village of Millersburg met in regular session via ZOOM on February 22, 2021 at 7:00 p.m. The meeting was streamed on YouTube for public viewing (Covid-19). Mayor Huebner called the meeting to order. Clerk-Treasurer Karen Shaffer gave roll call, and the following members were in attendance: Devone Polen, Brent Hofstetter, Kelly Hoffee, Tom Vaughn, Robert Shoemaker, and Brad Conn. Solicitor Robert Hines was also in attendance. Jeff Lay was in attendance in place of Chief Shaner.

MINUTES: Motion made by Shoemaker to suspend the reading of the minutes of Council held February 8, 2021. Seconded by Hoffee. Upon roll call, motion carried with Shoemaker, Hoffee, Hofstetter, Polen, Conn, and Vaughn voting aye. Motion made by Hofstetter to accept the minutes as presented. Seconded by Conn. Upon roll call, motion carried with Hofstetter, Conn, Shoemaker, Polen, Vaughn, and Hoffee voting aye.

BILLS: Motion made by Conn to pay bill resolution 2021-04 bills \$60,447.08, payroll \$57,336.18; total \$117,783.26. Seconded by Vaughn. Upon roll call, motion carried with Conn, Vaughn, Hoffee, Hofstetter, Polen, and Shoemaker voting aye.

REPORTS OF OFFICERS

Administrator Troyer: Informed Council DRB will review a Certificate of Appropriateness application for signage submitted by Tiffany Weber of Progressive Relaxation to be located at 11 S. Washington Street at their March 3, 2021 meeting.

Informed Council Lori Ramsey turned in her letter of resignation to the DRB and Brent Young has not been responding to meeting notices. We will have one possibly two vacancies on that board. These two individuals filled the role of downtown business owners. Nate will post the vacancies on Facebook. Hoffee responded that she may know a couple of people that might be interested.

Informed Council SJL is finalizing the documents for sidewalk and resurfacing projects. Advertising for bid openings will be completed with a bid opening date of March 26 at 10 am.

Informed Council the CRA agreement is completed for West Main Investors/Kaufman Realty. The schools have been notified. They are not required to respond since the proposed abatement is not over 50%. Legislation will be prepared for the March 8 council meeting.

Informed Council Millersburg Clean Up Day is scheduled for April 24 from 8 am to 12 pm at the Village Street Department. Kimble will provide dumpsters and Village staff will be onsite. In addition, Shaffer contacted GoShred and they will be available for shredding services from 9 am to 11 am. Information will be forthcoming on items they will accept. This service is for residents of the Village of Millersburg only.

Informed Council the Kimble rep has been in contact to let us know that our refuse contract expires June 30th. There are two more extensions left on the current contract. We have the option to approve the extension or rebid the contract. Upon rebidding the contract, we would have options to change the scope of the service. Hoffee noted that the last time we chose to rebid; the costs/service were much higher. Council is leaning towards the extension at this time, and will make a formal decision in the near future.

Clerk-Treasurer Shaffer: Informed council that she reached out the Attorney General's Office for the delinquent income tax accounts. She informed council that monthly statements are mailed. Individuals unable to pay their tax amount, can be set up on payment plans. When those plans are not followed, or individuals ignore the tax department, action is taken in small claims court. Typically, the Judge issues a judgment in favor of the Village, however that does not always result in the Village receiving payment, and requires more court filings and fees for delinquent accounts. If approved, the OAG will take control of processing statements and collecting tax monies, which they would send to the Village weekly. The OAG fees are 10% of the balance due, which is assessed to the tax payer. After a tax payer's information has been turned over to the OAG, the tax payer will deal with OAG directly. Solicitor Hines stated from a legal stand point, locally it is easy to get a judgement in our favor, but harder to actually get paid. Hofstetter felt that this is a good idea, while Hoffee noted that the OAG would have the manpower to keep following up on the delinquent accounts. Motion made by Polen to approve Shaffer signing the agreement with the OAG for the collections of delinquent tax accounts. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Hoffee, Shoemaker, Conn, and Vaughn voting aye.

OLD BUSINESS: Shoemaker informed council that he, Nate, and Karen Cool-Miller sat in on a Grant Webinar and that it was very informative. He recommends that everyone watch it if they have the opportunity.

NEW BUSINESS: Hoffee spoke up to make a public service announcement. She stated that the Ohio Department of Job and Family Services is sending out a lot of paperwork to individuals, because of Covid related unemployment. However, some of these are fraud. If anyone gets paperwork asking about unemployment and they were not unemployed, they need

to contact ODJFS and let them know that what they have received is fraud. Shaffer stated that we have had 2 fraud cases with Millersburg employees recently. There is also a fraud reporting link on the ODJFS website.

Administrator Troyer urged merchants and residents to keep their sidewalks clean. It is the responsibility of the merchants and property owners to shovel snow and remove ice from their sidewalks, not the Village.

COMMENTS: (on YouTube) HDM thanked Village crews for clearing the areas of snow along the curb/streets. Shaffer also noted Councilman Hofstetter assisted the crews.

EXECUTIVE SESSION: Motion made by Shoemaker to adjourn into executive session to confer with the public body's attorney for the purpose of considering disputes if a court action is either pending or imminent. Seconded by Hofstetter. Upon roll call, motion carried with Shoemaker, Hofstetter, Vaughn, Polen, Conn, and Hoffee voting aye.

REGULAR SESSION

EXECUTIVE SESSION ACTION: None.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Conn, Hoffee, Shoemaker, and Vaughn voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor