

The Council of the Village of Millersburg met in regular session on January 28, 2019 at 7:00 p.m. Mayor Huebner called the meeting to order followed by the Pledge of Allegiance. Clerk-Treasurer Karen Shaffer gave roll call and the following members were in attendance: Devone Polen, Brent Hofstetter, Jr Vaughn, Kelly Hoffee and Ruby Baird. Motion made by Polen to excuse Robert Shoemaker and Robert Hines. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Baird, Vaughn and Hofstetter voting aye.

VISITORS: Tim Aurand and Byron Voltz addressed Council regarding the removal of the only two (2) parking spaces along Sill Street. Aurand said he is directly affected by the removal, as he parks in one those spaces, as does Voltz. He noted there is no other on-street parking available in that neighborhood. Both Aurand and Voltz have single car garages and each have more than one vehicle. Aurand said he has been parking there for 28 years and there has only been one accident, and it did not happen because of two (2) cars passing each other. The accident was due to an elderly gentlemen sideswiping the two vehicles, as he claimed the sun was in his eyes. Voltz said he has been on the street in his car talking to the snow removal truck, and there is plenty of room to pass. Both parties remove their cars for snow removal. Aurand and Voltz agreed that the parking is not a safety issue as two cars can safely pass each other. Aurand said it is more difficult for parked cars on South Washington Street, where traffic is going much faster. Councilman Hofstetter said he is now feels that council may have acted to quickly after hearing their arguments. Councilwoman Hoffee thanked Aurand and Voltz for coming to council to express their concerns. After hearing all comments, a motion was made by Hofstetter to rescind their previous decision and allow the two (2) parking spaces to remain. Seconded by Hoffee. Upon roll call, motion carried with Hofstetter, Hoffee, Baird, Vaughn and Polen voting aye.

MINUTES: Motion made by Hoffee to suspend the reading of the minutes of the previous meeting. Seconded by Baird. Upon roll call, motion carried with Hoffee, Baird, Polen, Hofstetter and Vaughn voting aye. Hoffee corrected the minutes to reflect that the section of "Old Business" be noted that Council approved 12,000 credits with One Call Now. Motion made by Baird to accept the minutes as corrected. Seconded by Hoffee. Upon roll call, motion carried with Baird, Hoffee, Polen, Hofstetter and Vaughn voting aye.

BILLS: Hoffee made a correction to the amount for tow slips from Tope Printing. The amount listed was 5448 which should have been listed as 54.48. Shaffer amended the totals to reflect the correction. Motion made by Hoffee made to pay bill resolution 2019-01 bills \$82,157.08; payroll \$48,142.25; total \$130,299.33. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Polen, Vaughn and Baird voting aye.

REPORTS OF OFFICERS

Chief Vaughn: Noted the 2018 Annual Report for the Police Department was complete and was included with their packets for the meeting.

Asked Council to consider a 1-year agreement with Schneider Computer Technologies for IT services. Solicitor Hines has reviewed, made changes and approved the final agreement. Service will be provided to all departments of the village including the Police Auxiliary building and the 241 Tower. All license renewals are also included. The annual cost (\$28,404) for the agreement is comparable to what the Village has spent on block time for a 1-year period. Motion made by Hofstetter to approve the agreement. Seconded by Polen. Upon roll call, motion carried with Hofstetter, Polen, Vaughn, Hoffee and Baird voting aye.

Administrator Troyer: Informed Council legislation is on the agenda to authorize performing the North Mad Anthony Storm Sewer project as an emergency to expedite the process. The engineers are finalizing bid packets which will be used to obtain proposals from contractors. The deadline for pricing is March 1st and we expect to award a contract March 11th with a completion deadline 60 days from award. Troyer noted he negotiated the easements with the property owner and that will be finalized and recorded on Wednesday, January 30th.

Informed Council the ODOT-TAP (South sidewalk project) will be applied for again. A Letter of Intent is required by February 1st. Revisions to the original project are required by May.

Informed Council legislation is on the agenda to authorize entering into a contract with Bogner Construction for the removal and replacement of the Street Dept. garage roof. The proposal for the work is \$163,872. Additional costs (optional) are \$2750 for lighting upgrades. Council had no objections.

Informed Council One Call Now has been given the go-ahead to build out our notification system. We will be getting this set up ASAP and will begin advertising its availability soon so people can begin enrolling as they wish.

Informed Council legislation is on the agenda to authorize the sale of the Vector through govdeals.com. We have been working with a rep at govdeals to set everything up and get him pictures and info on the truck as well.

Informed Council he is scheduling a meeting with SJL for the 2019 Street Resurfacing & Sidewalk programs to review locations and specs so they can begin planning and design for both programs.

Informed Council Kimble has asked if we could set our clean up day date now so they can be sure dumpsters are available in advance. Last year it was held on April 21st. Troyer suggested April 13th or 27th for this year. Council agreed to April 27th. In addition, the contract with Kimble ends in June. Bids are being prepared for trash and recycling combined and for stand-alone trash only.

LEGISLATION: Mayor Huebner read Resolution 2019-02 "A Resolution Authorizing The Transfer Of Sums From The General Fund To The Capital Project Sidewalk Repair And Replacement Fund" for the second time by title only.

Mayor Huebner read Emergency Ordinance 2019-101 "An Ordinance Authorizing The Village Administrator To Enter Into Emergency Contracts For The Work And Materials Necessary To Repair A Storm Sewer On North Mad Anthony Street And Declaring An Emergency" for the first time by title only. Motion made by Polen to suspend the rules requiring the second and third reading of Ordinance 2019-101. Seconded by Hoffee. Upon roll call, motion carried with Polen, Hoffee, Hofstetter, Vaughn and Baird voting aye. Motion made Baird to pass and adopt Ordinance 2019-101. Seconded by Polen. Upon roll call, motion carried with Baird, Polen, Hoffee, Vaughn and Hofstetter voting aye.

Mayor Huebner read Emergency Ordinance 2019-102 "An Ordinance Authorizing The Village Administrator To Enter Into One Or More Emergency Contracts For The Labor And Materials Necessary To Repair The Roof On The Street Department Garage And Declaring An Emergency" for the first time by title only. Motion made by Hoffee to suspend the rules requiring the second and third reading of Ordinance 2019-102. Seconded by Hofstetter. Upon roll call, motion carried with Hoffee, Hofstetter, Polen, Vaughn and Baird voting aye. Motion made by Hoffee to pass and adopt Ordinance 2019-102. Seconded by Polen. Upon roll call, motion carried with Hoffee, Polen, Baird, Vaughn and Hofstetter voting aye.

Mayor Huebner read Resolution 2019-04 "A Resolution To Authorize The Sale Of Municipal Tangible Personal Property Through Internet" for the first time by title only.

COMMITTEE REPORTS: Kelly Hoffee, Chairman of the Volunteer Police Officers' Dependents Fund, presented the minutes from the meeting held on January 28, 2019. With no business to discuss, Hoffee was elected as Chairman for the year and Jeff Lay was elected as Secretary. Les Roach was approved as Committee Member At Large.

ADJOURNMENT: Motion made by Polen to adjourn the meeting. Seconded by Hofstetter. Upon roll call, motion carried with Polen, Hofstetter, Vaughn, Hoffee and Baird voting aye.

Approved Date _____

Karen Shaffer, Clerk-Treasurer

Jeff Huebner, Mayor